

Listowel Wingham Hospitals Alliance Board of Directors Meeting

Wednesday March 23, 2016
Wingham and District Hospital
Health Campus Board Room

PRESENT:	Kris Dekker	Trevor Seip, Chair	STAFF PRESENT:	Karl Ellis
	Blair Burns (via video conference)	Amy Miller		Angela Stanley
	Tom Soltys (via video conference)	Gord Hunt		Tim Lewis
	Krishna Beharry (via video conference)			
	Bert Johnson	Andy McBride		Brent Boshart
	Dr. R. Latuskie			Cherie Dolmage
				Jennifer Johnston
ABSENT:	Dr. A. Qureshi	Dr. J. Shuffield	GUESTS:	Linda Bross
	Rosemary Rognvaldson	Dr. G. Antoniadis		
REGRETS:		Penny Mulvey	PRESS PACKAGE:	Kelsey Dunbar
		Marg Carswell		
		Marc Pittock		

1. CALL TO ORDER and WELCOME

Chair Trevor Seip called the meeting to order at 18:24

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Moved by: Kris Dekker

Seconded by: Amy Miller

THAT the LWHA Board of Directors Agenda for Wednesday March 23, 2016 be accepted and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of February 24, 2016
- WDH Foundation
- WDH Recruitment

MOTION: CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested declared.

4. BOARD EDUCATION - HEALTH AND SAFETY - CHERIE DOLMAGE

The Health and Safety Board Education was provided in the package for review.

Hightlights/ Discussions included

- JHSC committee is essentially 2 committees but hold joint meetings via video conference
- 17 people make up this committee across both sites
 - 5 WDH Staff, 4 LMH Staff and a variety of LWHA staff or managers
- 8 or 9 staff members on the committee have received the certification
- Inspections are completed on a monthly basis by a committee member and 1 management rep

- Inspections do have a specific focus each month
 - For example this month was WHMIS focused
- Staff members are not aware when inspections are going to happen
- We suspect we will be seeing the Ministry for inspections more often in Wingham due to the Redevelopment
- Will be making our Sexual Harrassment policy more robust due to Bill 168

5. NEW BUSINESS / DECISIONS AND REPORTS

5.1 Board Self Assessment

- Briefing note was circulated to Board members prior to the meeting
 - The self assessment will be sent out by Jennifer on March 24 to be completed on or before April 10
 - Voting and non voting Board members will be sent the assessment to complete

5.2 Chief Nursing Executive Report

- A. Stanley reviewed key items from the CNE report included in the meeting package
 - 2 full time hybrid (combination of 8 and 12 hour shifts) lines have been created in order to cover maternity leaves
 - Recruiting for temporary lines is extremely difficulty therefore the creation of these lines will hopefully provide us with flexibility in our schedule and assist us with reducing overtime.
 - Once staff on maternity return, we may be overstaffed, however, we also anticipate a number of retirements given the demographic of our staff.

5.3 Chief Executive Office Report

- K. Ellis reviewed key items from the CEO report included in the meeting package.
 - Access to Care
 - The LHIN has worked through financial challenges with other hospitals that were impacted by the new Access to Care model
 - Hopeful that we can revive our rehab program shortly
 - Wingham Health Campus
 - Mezzanine has been taken down in the former gym as well as the stage
 - It is essentially a wide open area now
 - Footings have been poured for the new addition
 - Moving along quite well, pleased with contractor to date.
 - Regional Stroke Care
 - The Province has approved \$1.7 million for this program across the SW-LHIN which is a funding shortfall
 - Not a significant shortfall for LWHA
 - The SW-LHIN will not taking any money away from small hospitals even though our patients will be going to Stratford for care

5.4 Listowel Wingham Hospitals Alliance By-laws

- To date very little feedback has been received regarding the draft bylaws
- Most significant change is to move to one Board to govern both corporations and the geographical regions have been taken out
- New wording in the OHA template with essentially the same intent as the old version.

- Suggestions for changes:
 - Article 4.3 (c) - the words principal residence could be changed to the word reside
 - Article 11. 8 - The Board is authorized to make investments
 - The Board approves the investments doesn't make the investments
- Bylaws will be coming to the April Board meeting for approval
- Please provide suggestions or recommendations to Karl and Jennifer at least 2 weeks prior to April 27

5.5 Wingham and District Hospital Auxiliary

- Trudy Thomson, current president of Hospital Auxiliary gave a brief report to the Board
 - Highlights included:
 - The Auxiliary holds 4 regular meetings per year
 - Currently there are 53 members
 - 1780 volunteer hours recorded since June of 2015
 - Officers are elected bi annually
 - Auxiliary received a certificate for 110 years membership to the HAOO
 - Crash cart and vital signs monitor were purchased this past year
 - Quilt raffle, rummage sales, bridge groups, euchre groups, tag days, bake sales etc. are all put on by the Auxiliary
 - They are looking forward to new gift shop when redevelopment is complete
 - Upcoming Events:
 - The Fashion Show at the North Huron Westcast Community Complex will be held on April 19th
 - The Rummage Sale is scheduled for April 20th and 21st at the Legion
 - Tag Days are on May 12th and 13th

5.6 Move to Closed In-Camera Session

Moved by: Amy Miller

Seconded by: Andy McBride

THAT the LWHA Board of Directors Meeting move to the 'In-Camera' session and that staff remain.

MOTION: CARRIED

7. CLOSED IN-CAMERA SESSION

The in-camera minutes are under separate cover.

8. CORRESPONDENCE

9. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING

10. DATE OF NEXT MEETING

- Wednesday, April 27, 2016
- Listowel Memorial Hospital Outpatient Building
- 1700 Hours

11. ADJOURNMENT

Moved by: Bert Johnson

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 2100 hours.

Trevor Seip, Chair

Karl Ellis, Secretary