

**Listowel Wingham Hospitals Alliance  
Board of Directors Meeting  
Wednesday January 27, 2016  
Wingham and District Hospital  
Health Campus Board Room**

<b>PRESENT:</b>	Rosemary Rognvaldson	Trevor Seip, Chair	<b>STAFF PRESENT:</b>	Karl Ellis
	Blair Burns	Penny Mulvey		Tim Lewis
	Tom Soltys	Gord Hunt		Cherie Dolmage
	Bert Johnson	Andy McBride		Brent Boshart
		Marg Carswell		Jennifer Johnston
		Marc Pittock		
<b>ABSENT:</b>	Dr. A Qureshi	Dr. J. Shuffield	<b>STAFF ABSENT:</b>	
<b>REGRETS:</b>	Krishna Beharry	Amy Miller	<b>STAFF REGRETS:</b>	Angela Stanley
	Kris Dekker	Dr. G. Antoniadis		
	Dr. R. Latuskie		<b>PRESS PRESENT:</b>	Kelsey Dunbar

**1. CALL TO ORDER and WELCOME**

Chair Trevor Seip called the meeting to order at 1930

**2. APPROVAL OF AGENDA AND CONSENT AGENDA**

**Moved by:** Blair Burns

**Seconded by:** Marc Pittock

THAT the LWHA Board of Directors Agenda for Wednesday January 27, 2016 be accepted and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of November 25, 2015
- LMH Foundation
- WDH Foundation
- WDH Recruitment

**MOTION: CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interested declared.

**4. BOARD EDUCATION - DR. ROBERT BUTCHER**

**4.1 Dr. Robert Butcher**

- KE introduced Dr. Butcher to the Board and explained that the Ethics committee met earlier today and have not been meeting as frequently as they should be, the committee has committed to meet more often
- Patient Centered Care
  - Dr. Butcher touched on the Patient Centered Care topic and gave some examples of patient cases
  - The power of attorney for personal care was discussed at length
    - Allows the person you name to act for you even if you become mentally incapable. A Power of Attorney for Personal Care (POAPC) covers your personal decisions, such as housing and health care.

- Values
  - Dr. Butcher gave examples of putting the organization's Values to good use

#### **4.2 All-Org-Access Request for Research at LHCS (Nephrology Research)**

- B. Boshart gave a brief overview of the material that was included in the package and recommended the Board grant approval.

**Moved by:** Tom Soltys

**Seconded by:** Bert Johnson

**THAT** the LWHA Board of Directors approves the All-Org-Access Request for Research Staff at the London Health Sciences Centre

**MOTION: CARRIED**

### **5. OPEN SESSION / NEW BUSINESS**

### **6. DECISIONS AND REPORTS**

#### **6.1 Chief Nursing Executive Report**

- K. Ellis reviewed key items from the CNE report included in the meeting package on behalf of A. Stanley.
  - Full time pharmacist has been hired
    - We had budgeted for two pharmacists for some time and were recently successful in securing the second pharmacist
  - Vacancies was questioned as a Board member witnessed several job postings in the local paper
    - Current part time jobs are turning into full time lines
    - LMH is experiencing many maternity leaves, those part time jobs are being filled with full time job rather than casuals
    - Many staff members are coming up to retirement age in Wingham

#### **6.2 Chief Executive Office Report**

- K. Ellis reviewed key items from the CEO report included in the meeting package.
  - Mission, Vision and Values
    - A New vision statement has been developed to replace the current one, the notion is to apply the new vision to any situation
    - The new vision has not been widely communicated with staff yet as it is still very much a draft proposal
  - Patients First Proposal
    - KE suggested that board members review the Patients First Proposal as it will likely be on the agenda for the Board retreat, it will impact both the structure and delivery of health care
  - Hospice and palliative care
    - Recent reports and recommendations from the Province and the LHIN have prompted LWHA to initiate conversations with the North Perth Hospice and the Huron County Hospice
    - Per the MOHLTC – “too many deaths have been happening in hospitals”
    - Ministry would like to see more deaths happen in homes and in hospice settings
    - The initial recommendation to the LHIN is to build a residential hospice centre in Stratford to serve Huron and Perth Counties. This is not a realistic model for families in

- Huron County and the Municipality of North Perth
- We are hopeful that space can be found to accommodate palliative care within our hospitals, to provide care for the people of our communities
  - Hospice has a lot of strategies for dealing with death that we can all learn from, we can employ some of the tactics that hospice uses and cares for their patients and a new building is not needed to do that. Local care is preferred over a central location in the county.
  - This is an issue that every community has to put some effort in to, it's more about how the patients are cared for and the proximity to their family is a big part of that

### **6.3 Executive, Governance and Nomination Committee**

- Smoke Free Hospital Regulation
  - Smoking off hospital property could have an impact on the neighbours adjacent to the hospital
  - May have complaints about cigarette butts

**Moved by:** Gord Hunt

**Seconded by:** Rosemary Rognvaldson

THAT the LWHA Board of Directors accepts the recommendation of a single implementation of the regulation on January 1, 2016 without the creation of a designated smoking area.

**MOTION: CARRIED**

- Draft Corporate Bylaws are on the Board only section of the website for review
- Board Self-Assessment
  - Board members did not complete a survey last year
  - The survey included in the package is the exact survey that was completed two years ago
- Board nominations and Annual Meeting Notices
  - Location of the annual meeting was raised as a potential concern
  - Ad can be changed quite easily if we feel we need to move the meeting
  - Every year, no matter if there is a vacancy or not, we always call for Nominations

### **6.4 Health Campus Renovation Tender**

**Moved by:** Andy McBride

**Seconded by:** Penny Mulvey

THAT the Wingham and District Hospital Board of Directors approves the recommendation and awards the construction of the Wingham Health Campus to CSL for a total price of \$3,950,000

**MOTION: CARRIED**

### **6.5 Reception Renovation Tender**

**Moved by:** Andy McBride

**Seconded by:** Marg Carswell

THAT the Wingham and District Hospital Board of Directors approves recommendation and awards the renovation of the Wingham and District Hospital Reception area to Elgin Contracting for a total price of \$167,000

**MOTION: CARRIED**

**6.6 Listowel Memorial Hospital Capital Budget - *Deferred until February***

**Moved by:**

**Seconded by:**

THAT the Listowel Memorial Hospital Board of Directors approves the Listowel Memorial Hospital 2016/2017 Capital Budget Plan

**6.7 Listowel Memorial Hospital Operating Budget - *Deferred until February***

**Moved by:**

**Seconded by:**

THAT the Listowel Memorial Hospital Board of Directors approves the Listowel Memorial Hospital 2016/2017 Operating Budget Plan

**6.8 Wingham and District Hospital Capital Budget - *Deferred until February***

**Moved by:**

**Seconded by:**

THAT the Wingham and District Hospital Board of Directors approves the Wingham and District Hospital 2016/2017 Capital Budget Plan

**6.9 Wingham and District Hospital Operating Budget - *Deferred until February***

**Moved by:**

**Seconded by:**

THAT the Wingham and District Hospital Board of Directors approves the Wingham and District Hospital 2016/2017 Operating Budget Plan

**6.10 Move to Closed In-Camera Session**

**Moved by:** Blair Burns

**Seconded by:** Gord Hunt

THAT the LWHA Board of Directors Meeting move to the 'In-Camera' session and that staff remain.

**MOTION: CARRIED**

**7. CLOSED IN-CAMERA SESSION**

The in-camera minutes are under separate cover.

**8. CORRESPONDENCE**

**8.1 CEO Connection: Hospitals Have Strong Role to Play in Health System Reconfiguration**

**8.2 Accreditation Canada Letter**

**8.3 The HIROC Connection - 5 Tips for Board Members**

**8.4 Ministry of Health and Long Term Care Hospital Parking Directive Memo**

- KE has been in touch with Jim Whaley regarding the Board Retreat in April, Mr. Whaley is available and is willing to facilitate the April 6<sup>th</sup> meeting as well as the April 9<sup>th</sup> meeting

**9. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING**

**10. DATE OF NEXT MEETING**

- Wednesday, February 24, 2016
- Listowel Memorial Hospital Out Patient Buidling
- 1700 Hours

**11. ADJOURNMENT**

**Moved by:** Tom Soltys

**Seconded by:** Blair Burns

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 2100 hours.

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Trevor Seip, Chair

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Karl Ellis, Secretary