

**Listowel Wingham Hospitals Alliance
Board of Directors Meeting
Wednesday June 17, 2015 @ 1800 Hours
Wingham and District Hospital
Board Room**

PRESENT:	Trevor Seip, Chair	Rosemary Rognvaldson	STAFF PRESENT:	Angela Stanley
	Andy McBride	Kris Dekker		Tim Lewis
	Marc Pittock	Krishna Beharry		Brent Boshart
	Gord Hunt	Tom Soltys		Cherie Dolmage
	Penny Mulvey	Blair Burns		Jennifer Johnston
	Marg Carswell	Bert Johnson		
	Amy Miller			
GUESTS:	Gladys Peacock	Marilyn Nichol		
	Helen Rintoul			
ABSENT:	Dr. G. Antoniadis	Dr. A. Qureshi		Karl Ellis
	Dr. J. Shuffield	Dr. R. Latuskie		

CALL TO ORDER and WELCOME

Trevor Seip called the meeting to order at 1803.

1.0 APPROVAL OF AGENDA and DECLARATION OF CONFLICT OF INTEREST:

Moved by: Penny Mulvey **Seconded by:** Gord Hunt

THAT the LWHA Board of Directors approves the Agenda as amended with the following amendments:

- ❖ **Added 3.4** - Review of the Wingham and District Hospital and the Listowel Memorial Hospital Attestation

MOTION CARRIED

No conflicts of interest were declared.

BOARD EDUCATION: Senior Friendly Hospital

A. Stanley and A. Lanting provided a presentation on Senior Friendly Hospitals. Key points included:

- The Need for Senior Friendly Care
- Goals of a Senior Friendly Hospital
- Senior Friendly Hospital Framework
- LWHA Environmental Scan Results 2014
- Recommendations from the Environment Scan
- Next Steps for LWHA
- Senior Friendly Action Program
- Explanation of Delirium and the Screening for Delirium

During the presentation brief conversations took place regarding:

- There is currently no steering committee in place for the organization but our hopes are to have 1 or more seniors on our committee when the committee activities commence
- Our staff is very enthusiastic to participate in this project and for this reason we plan to build confidence in our present staff rather than hire; however we do need to hire a social worker
- We will have to adjust our redevelopment plan of the Wingham Hospital to accommodate seniors
 - Paint colours, for example, cannot have white walls and white doors
- LWHA does have a plan set out to more quickly identify patients who present with delirium
- We expect to see an increase in patients with delirium due to the fact we are getting better at recognizing it

2.0 NEW BUSINESS / BUSINESS ARISING:

2.1 Recognition of Outgoing Board Members:

- T. Seip presented H. Rintoul with a certificate and gift after serving 22 years (intermission of 1 year) on the Wingham and District Hospital Board
- The other retiring members were thanked for their services over the years
- A. Miller and B. Burns were presented with appreciation letters for their time served as Board Chairs

3.0 DECISIONS AND REPORTS:

3.1 Quality and Risk Committee

- The Board discussed severity level 6 incidents in the Wingham and Listowel Hospitals and were reassured that the Wingham and District Hospital and the Listowel Memorial Hospital, in recent memory, have never had a level 6 incident

3.2 Chief Nursing Executive Report

- **Pharmacy Inspection:**
 - Restriction of pharmacy access to only allowing OCP registered professionals is proving to be a challenge
 - We will be submitting a plan to the Ontario College of Pharmacists to deal with this issue
 - The plan will limit access to the Emergency Room Nurses
 - If in the event that this plan is not approved we will have to place a pharmacy technician on call
- **Cerner Optimization:**
 - This project is set to start this month involving 3 major bundles of improvement to our local Cerner Build
 - We are beginning to do some workflow analysis that will inform quality improvement initiatives in our emergency department
 - Dr. Rob Annis will be facilitating the work in Listowel and Chris Reyes and the informatics team will be facilitating the work in Wingham
- **Accreditation Update:**
 - Accreditation Canada did not accept our submission for the outstanding items

- Additional information is due in October for the following standards:
 - Reprocessing equipment in the Diagnostic Imaging Department
 - Telephone and verbal orders
- The Board raised the question of the consequences of not meeting accreditation, our accreditation can be revoked if we do not meet accreditation
- **Human Resources:**
 - The new hires and current vacancies table was presented in the CNE's report for review
 - In most cases when we speak about new hires these are almost always staff movements within the hospital however permanent part time positions are usually filled from outside
- **Responding to the Changing Health Care Environment:**
 - Currently working on a Plan Do Study Act (PDSA) cycle with the North Perth Family Health Team
 - We will plan, implement and evaluate a process for ensuring that a patient that requires a 7 day post hospital discharge appointment receives one
 - Will be performing this rapid quality improvement cycle with 5 patients of Dr. Rob Annis in the month of June
 - Once completed our learnings will be reviewed to make any improvements and develop a mechanism to spread the process to other physicians

3.3 Chief Executive Officer Report

- **Cancer Care Ontario:**
 - Concerns regarding the current funding model for the Wingham Oncology program remain outstanding
 - We require 6 patients per day to experience no loss but unfortunately we are only seeing 3 patients
 - Recently there have been issues with lower than expected referrals to our program which has a direct impact on our funding
- **Physician Recruitment:**
 - We have received more information regarding the announcement on areas of "High Physician Need"
 - The MOHLTC will be re-evaluating the need for physician's in Wingham therefore there is potential for Wingham to have their designation changed however there is no plan in place to revisit this issue until October
 - There is a physician who has expressed an interest to practice in Wingham.
 - The CEO and health professional recruiter are engaging in conversation with the LHIN and Healthforce Ontario regarding this issue.
- **Wingham and District Hospital Foundation Capital Campaign**
 - The campaign is expected to be up and running sometime within the next month
 - All the committee chairs are in order and will begin one on one discussions in the next 2 weeks to solicit funds

3.4 Review of the Wingham and District Hospital and the Listowel Memorial Hospital Attestation

- Both hospitals Attestations were reviewed with the Board and signed off by the Board Chairs for submission to the SW LHIN

4.0 CONSENT AGENDA:

Moved by: Blair Burns

Seconded by: Marc Pittock

THAT the LWHA Board of Directors approves the Alliance Board of Directors meeting minutes of April 22nd, 2015 and receives the following reports and minutes:

- ❖ Resource and Audit Committee
- ❖ Quality and Risk Committee
- ❖ LMH Foundation
- ❖ WDH Foundation
- ❖ WDH Recruitment
- ❖ LMH Recruitment

MOTION CARRIED

5.0 IN-CAMERA MEETING:

Moved by: Kris Dekker

Seconded by: Andy McBride

THAT the LWHA Board of Directors Meeting move to the 'In-Camera' session and that staff remain

MOTION CARRIED

In-Camera minutes are under separate cover.

Moved by: Gord Hunt

Seconded by: Marc Pittock

THAT the LWHA Board of Directors Meeting move out of the 'In-Camera' session

MOTION CARRIED

6.0 COMMUNICATION:

6.2 LWHA Board of Directors Meeting Schedule for 2015/2016

- The Board of Directors is switching to a Committee of the Whole system in September of 2015
- Meetings will be called to order at 1700

7.0 ADJOURNMENT:

Moved by: Amy Miller

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 1930 hours.

Trevor Seip, Chair

Karl Ellis, Secretary