



**Listowel Wingham Hospitals Alliance**  
**Board of Directors Meeting**  
**Wednesday February 25, 2015**  
The Listowel Memorial Hospital  
Out Patient Building  
1830 Hours

**PRESENT:** Blair Burns, Chair  
Kris Dekker  
Bert Johnson  
Rosemary Rognvaldson  
Marilyn Nichol  
Dr. R. Latuskie

Amy Miller  
Andy McBride  
Trevor Seip  
Helen Rintoul  
Marg Carswell  
Marc Pittock  
Gord Hunt  
Dr. G. Antoniadis

**STAFF PRESENT:** Karl Ellis  
Angela Stanley  
Brent Boshart  
Tim Lewis  
Janet Brooks  
Jennifer Johnston  
Cherie Dolmage

**ABSENT:** Dr. J. Shuffield  
Craig Coghlin

Krishna Beharry  
Bob Johns

Tom Soltys  
Gladys Peacock

Dr. Arif Qureshi  
Penny Mulvey

**CALL TO ORDER and WELCOME:**

Blair Burns called the meeting to order at 1834 hours and welcomed Andrew Smith from The Listowel Banner.

**1. APPROVAL OF AGENDA and DECLARATION OF CONFLICT OF INTEREST:**

**Moved by:** Marc Pittock

**Seconded by:** Trevor Seip

**THAT** the LWHA Board of Directors approve the Agenda as amended :

- o *Added QIP 2015/2016 Presentation – Cherie Dolmage will present*

**CARRIED**

No conflicts of interest were declared.

**BOARD EDUCATION: CT SCANNER PRESENTATION**

Dr. Latuskie provided examples of patients that have been seen in the LMH ER that having CT scans would clinically benefit. These patients have been sent to Walkerton for the CT scan and then in turn the patient has had to go to a hospital in London which is completely the opposite direction. The process physicians follow for ordering a CT scan involves calling Walkerton to set up the scan and it could take upwards of 15-20 minutes of the physician's time to get through this process. Dr Latuskie introduced Dr. Erenburg. Dr. Erenburg explained how a CT scanner works compared to a normal X ray. He presented pictures of CT scans to support the need for a CT scanner. There are over 140 CT scanners in Ontario and and Dr. Erenburg feels it will likely be more difficult to obtain a scanner as time passes.

Brent Boshart summarized the financial assumptions being used in building a solid business case to be presented to the MOH and LHIN . From a financial basis neither LMH nor WDH are going to save money from obtaining a CT scanner but it will cap our costs. If we continue CT scans with Walkerton our costs will rise as a result of the amount of scans we refer there. Our patients do get excellent service in Walkerton but the geography of the situation is challenging. It was pointed out that

Walkerton's CT is at the end of its life and they are looking to replace it shortly.  
Patients travel 189 000 km's a year for CT exams because scanners are not local

## 2. NEW BUSINESS / BUSINESS ARISING:

### 2.1 2015/2016 QIP Presentation

Cherie Dolmage outlined the legislative requirements for Health Quality Ontario for the 2015-2016 Quality Improvement Plan. It was noted that we have seen successes in:

- Reducing Patient Falls
- Improving Compliance With Hand Hygiene
- Reducing Clostridium Difficile Infection Rates
- Improving Finances / Total Margin
- Reducing Diagnostic Imaging Wait Times for Patients in the OBSP

Although we have not seen a reduction in medication incidents, there has been an increase in the reporting of near miss incidents and no harm incidents. There is a significant value in reporting incidents so the high numbers are encouraging. We are, obviously, not happy about more mistakes that are being made but we are happy that more reporting is happening. This means that staff feel comfortable to report and are not scared they are going to get blamed for the mistake.

## 3. DECISIONS and REPORTS:

### 3.1 Financial Statements

Tim Lewis reviewed key items from the Chief Financial Officers Report:

- WDH Results – only had a \$9,000 deficit in the past 4 months
- Revenue YTD – was off \$124,000 due to Cancer Care Ontario , \$44,000 lower due to hospital on call coverage
- Compensation – favorable by \$74,000 in management – staff is \$175,000 over budget
- \$10.5 million current year – previous year \$10.8 million compensation has come down slightly
- Key areas – Purchased and contracted services, OT and sick time trends are positive, expired drugs (\$25,000 >PY) returned supplies
- LMH Results - \$17,000 surplus in December \$28,000 surplus YTD
- Revenue donations and amortization (\$141,000) – up from previous year, patient revenue \$50,000k increase is offset by bad debts
- Compensation management \$192,000 YTD, staff (\$8,000) over budget
- Key areas – strong performance on compensation – worked time, sick time, overtime, expired drugs well contained, supplies and sundries spend \$260,000 or 6.0% lower than prior year

### 3.2 Operating Budget Status

Tim Lewis reviewed the key items from the Operating Budget Status:

- ❖ Cancer Care Ontario is continuing the same funding model in 2015/2016 and will reduce funding in 2016/2017. This gives us a year to work out a new method of operation.
- ❖ We are comfortable with the budget we have for this year

### 3.3 Chief Nursing Executive Report

Angela Stanley reviewed key items from the Chief Nursing Executive Report:

- ❖ Pharmacy inspections are being held March 25<sup>th</sup> and March 26<sup>th</sup>. They are very detailed inspections with approximately 400 tests for compliance that will be reviewed.
- ❖ We will be switching out the old IV pumps in April for new IV pumps at both sites. This project is a great deal of work for both Pharmacy and the nursing staff.
- ❖ We have received the funding letter and clinical expectations for increasing outpatient physio in Wingham. Hospital staff are currently considering the staffing model required to meet the expectations of 7 days per week of inpatient rehabilitation service along with the 3 hours per day of rehab care for each patient.

### 3.4 Chief Executive Office Report

Karl Ellis reviewed key items from the Chief Executive Officer's Report:

- ❖ The MOH and Long Term Care are reviewing the Stage 3 submission for the Wingham Redevelopment. They had a unusually short list of questions for us that were answered and sent back within a week.
- ❖ The strike at CCAC is over and the employees are back to work.
- ❖ The Venting Group have been hired to design the new primary care space within the former gymnasium of the school. We look forward to working with them.

### 3.5 WDH Auxiliary

Helen Rintoul made a verbal report on behalf of the WDH Auxiliary:

- ❖ They've made a decision to purchase a crash cart and oncology chairs
- ❖ April 15 and 16 is the Spring Rummage Sale
- ❖ The Auxiliary will be selling tickets for a Murder Mystery dinner that is being held in May as well as the Spring Fashion Show that will be held at the North Huron Community Complex
- ❖ They will be saving some money to furnish their new gift shop

### 3.6 Alliance Board Meeting Minutes of January 21, 2015

**Moved by:** Gord Hunt

**Seconded by:** Rosemary Rognvaldson

**THAT** the LWHA Board of Directors approves the Alliance Board Meeting Minutes of January 21, 2015 as amended with the following amendments:

- *The title BOARD OF EDUCATION should read BOARD EDUCATION*
- *The last bullet on page 13 the word AND should be removed after the word in and before the word if*

**CARRIED**

#### 4. CONSENT AGENDA:

The following reports were received :

- ❖ Chief Financial Officer Report
- ❖ Chief Information Officer Report
- ❖ Chief Human Resources Officer Report
- ❖ Resource and Audit Committee
- ❖ WDH Recruitment
- ❖ LMH Foundation
- ❖ WDH Foundation
- ❖ LMH Auxiliary

#### 5. IN-CAMERA MEETING:

**Moved by:** Andy McBride

**Seconded by:** Marc Pittock

**THAT** the LWHA Board of Directors Meeting move to the 'In-Camera' session and that staff remain

**CARRIED**

In-Camera minutes are under separate cover.

**Moved by:** Marc Pittock

**Seconded by:** Rosemary Rognvaldson

**THAT** the LWHA Board of Directors Meeting move out of the 'In-Camera' session

**CARRIED**

#### 6. MEETING EVALUATION:

Karl asked the Board for feedback on the new style of minutes and agenda. It was noted that the new format for the minutes and agenda are cleaner than the previous versions so we will proceed with the new versions. Also, it was mentioned that a few Board members would like their copy of the Board Package bound. There will be bound copies available at the next meeting.

#### 7. ADJOURNMENT:

**Moved by:** Kris Dekker

**THAT** there being no further business the LWHA Board of Directors meeting be adjourned at 2116 hours.

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Blair Burns, Chair

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Karl Ellis, Secretary