

LISTOWEL WINGHAM HOSPITALS ALLIANCE

BOARD OF DIRECTORS MEETING

JANUARY 7, 2015

WDH Board Room and LMH Conference Room

Meeting

A Special Meeting of the Listowel Wingham Hospitals Alliance Board of Directors was held on January 7, 2015 at 1830 hours in the Wingham & District Hospital Boardroom and the Listowel Memorial Hospital Conference Room via videoconference.

Attendance

Listowel: Present: Blair Burns, Tom Soltys, Marilyn Nichol, Krishna Beharry, Bert Johnson, Bob Johns, Craig Coghlin, Dr. Latuskie
Absent: Kris Dekker, Rosemary Rognvaldson, Dr. A. Qureshi

Wingham: Present: Amy Miller, Penny Mulvey, Marc Pittock, Gladys Peacock, Gord Hunt, Andy McBride, Marg Carswell, Helen Rintoul, Trevor Seip
Absent: Dr. G. Antoniadis, Dr. J. Shuffield

Staff: Present: Karl Ellis, President & CEO; Angela Stanley, VP Clinical Services/CNE; Brent Boshart, Chief Information Officer; Janet Brooks, Chief Human Resources Officer; Tim Lewis, Chief Financial Officer; Rob Hutchinson, Steve Baxter, Sandra Albrecht, Cherie Dolmage, Jennifer Johnston, Recording Secretary

Press: Present: None

Call to Order

Amy Miller called the meeting to order at 1832 hours.

Board Education

1.0 **Approval of Agenda**

It was moved by Gladys Peacock and seconded by Blair Burns to:

Approve the agenda as amended

Section 3 i) Sarah Avenue property was added

Motion Carried

Declaration of Conflict of Interest

Trevor Seip declared a conflict of interest in regards to topics concerning the Township of North Huron – the Board confirmed that no Township commitments will be spoken about.

It was moved by Gord Hunt and seconded by Penny Mulvey to:

Approve the minutes of the Special Board Meeting held August 25, 2014 as amended

Motion Carried

2.0 Community Forum Presentations

- There is a strong community interest in the presentations next week
- The presentations presented to the Board tonight are a trial run of what will be presented next week at the Community Forum
- Tim Lewis presented the financial update which included historical financial results of the last 5 years and current financial results. The hospital's revenue growth has increased by 1.8% and the expense growth has been 2.6%. Tim will have information available at his station for the public in regards to management wages vs. staff wages on the assumption that community will have questions. Tim will also have data available regarding loss of jobs.
- Suggestions from the Board for improving Tim's presentation included – a bigger graph, more verbal information on slides, a chart of historical deficit of the last 5 years, acronyms should not be used,
- Sandra Albrecht presented on the redevelopment of the hospital. She explained how the building is going to be laid out and how the departments are going to run easier after the renovations are complete. Construction is going to begin in spring of 2015 but a timeline for the completion of the redevelopment is not available. The redevelopment is going to increase space in Ambulatory care, MDRD and Day surgery, the recovery room, Oncology and Pharmacy. The nurse's stations on the 2nd floor will be decreased from 3 stations to 1. This change will see all disciplines working closely together promoting teamwork. The ICU nurses station will be replaced by a stand up physician documentation space. The ramp access to the main front door is almost complete.
- Suggestions from the Board for Sandra's presentation included – to have a laser pointer to easily show the public the changes being spoken about, the ramp access picture could be the first slide in the presentation
- Angela Stanley presented on Inpatient Programs and explained the changes that are coming to the inpatient programs such as access to care, stroke care and the changes to the staffing model. The decrease of CCC beds (from 12 to 5) was discussed. WDH will have rehab beds and CCC beds and we can receive patients from anywhere in our LIHN. Angela explained that if we are at 100% occupancy for our beds patients will be waitlisted to receive a bed or offered another facility. The staffing model was presented explaining the nurse to patient ratio. It is an extremely reasonable ratio although it was a dramatic change for the staff. Day shift went down by one staff member, evening shift went up by ½ a staff member and the night shift stayed the same. The orderly position has been removed from the organization.
- Suggestions from the Board for Angela's presentation included – making the font bigger, making sure the community understands that these changes are not WDH's decision to make on their own.
- Rob Hutchinson presented on the Health Campus Development and explained that we have signed letters of intent, 2 non for profit tenants and we are in the final

stages of the pharmacy development. The Health Campus is at a 60% occupancy rate without having done any advertising. Rob explained that a Request for Proposal was distributed for the pharmacy occupant and we received 3 responses. A tenant has been chosen. Additional tenants are being recruited however the tenants that have committed are ready to start renovations once a lease is signed. Rob discussed with confidence that there will be enough rent coming in to cover the loan. If the campus is fully rented \$355,000 will be generated from rent per year and the financing costs are \$290,000 per year. A Request for Proposal was issued for architectural services to which we received 9 responses. Two companies have currently been shortlisted.

The Board members will assist staff members at the Community Forum by answering questions and trying to keep things moving along. Greeters will be needed at each door to welcome the community members.

3.0 **Wingham Health Campus Development**

It was moved by Gord Hunt and seconded by Marc Pittock that:

The Wingham and District Hospital continues to maintain ownership and provide property management services for the Wingham Health Campus and that property maintenance and common area housekeeping services will be provided by Wingham and District Hospital employees.

Motion Carried

It was moved by Penny and seconded by Marg that:

The Wingham and District Hospital Board approves the borrowing of up to \$4 million to finance the construction of a new medical clinic, site servicing and parking as part of the Wingham Health Campus Development

Motion carried

It was moved by Trevor and seconded Marc by that:

The Wingham and District Hospital Board supports the active recruitment of additional Health care tenants for the Wingham Health Campus Development.

Motion carried

The Board discussed the Sarah Avenue property in Listowel. There was discussion of possibly purchasing the property for parking, or locums and interns sleeping quarters. Karl and Tim had previously reviewed this property and had decided that it is not a smart investment at this time.

4.0 **Wingham Oncology**

We are going to try and secure as much outside revenue as possible to keep clinic going. However, if this is not possible we will have to make changes within the organization. The board is also prepared to participate in any reasonable political advocacy should that be deemed necessary.

5.0 **Adjournment**

There being no further business, the meeting adjourned at 2111 hours on a motion made by Trevor Seip and seconded by Gladys Peacock.

Amy Miller, Chair

Karl Ellis, Secretary