

LISTOWEL WINGHAM HOSPITALS ALLIANCE

BOARD OF DIRECTORS MEETING

September 24, 2014

LMH Out Patient Building Auditorium Board Room

Meeting

The Listowel Wingham Hospitals Alliance Board of Directors meeting was held on September 24, 2014 at 1830 hours in the LMH Out Patient Building, Basement Auditorium Board Room.

Attendance

Listowel: Present: Blair Burns, Rosemary Rognvaldson, Tom Soltys, Marilyn Nichol, Derek Mendez, Krishna Beharry, Kris Dekker, Bert Johnson, Bob Johns, Craig Coghlin
Absent: Dr. Latuskie, Bob Johns, Dr. Qureshi,

Wingham: Present: Amy Miller, Penny Mulvey, Marc Pittock, Gladys Peacock, Gord Hunt, Andy McBride, Dr. Antoniadis
Absent: Marg Carswell, Dr. Shuffield, Helen Rintoul, Gladys Peacock

Staff: Present: Angela Stanley, VP Clinical Services/CNE; Brent Boshart, Chief Information Officer; Janet Brooks, Chief Human Resources Officer; Tim Lewis, Chief Financial Officer; Jodi Snell, Recording Secretary

Press: Present: None

Call to Order

Blair Burns called the meeting to order at 1836 hours.

Board Education

New Deputy Minister Comments

- K. Ellis prepared notes from a recent conference in which the Deputy Minister of Health spoke
- Due to the absence of K. Ellis, the Board members were provided with the notes for review and advised if there are any questions, to feel free to bring them forward to K. Ellis for clarification

1.0 Approval of Agenda

It was moved by Marc Pittock and seconded by Kris Dekker to:

Approve the agenda as presented with the change of removing item 4.1 Alliance Board Meeting Minutes of June 18, 2014 from the Consent Agenda to item 3.4.

Motion Carried

Declaration of Conflict of Interest

No conflicts of interest were identified.

2.0 New Business and Business Arising

2.1 Introduction of LMH Board Member Nominee, Craig Coghlin

- B. Burns advised the Board that Derek Mendez resigned from the Board due to a personal conflict as family member was recently hired by the LMH
- B. Burns introduced Craig Coghlin and provided a brief background

It was moved by Tom Soltys and seconded by Rosemary Rognvaldson to:

Approve the appointment of Craig Coghlin to the Listowel Memorial Hospital Board of Directors.

Motion Carried

3.0 Decision & Reports

3.1 Resource & Audit Committee

- T. Soltys reviewed the Resource & Audit Committee information contained within the meeting package and noted:
 - A question was raised during the Resource & Audit Committee meeting as to whether the Resource & Audit Committee was charged with the responsibility for reviewing property insurance and liability insurance, discussion ensued and it was determined that liability insurance should move forward to the Quality & Risk Committee for review
 - Hospital Budgets are on track, and budget number are what the were anticipated to be at this time
 - Forecast a balanced budget for the Listowel Memorial Hospital and a small deficit for the Wingham & District Hospital
 - Questions were raised regarding QBP funding
 - How is the funding going to occur and how will it affect the bottom line
 - T. Lewis and A. Stanley provided an overview of the program and advised there will be a dollar amount fixed to individual procedures
 - Discussion ensued and Dr. Antoniadis provided an overview as to how physicians feel about QBP; concerned that some hospitals may pick and choose who they will service depending on the procedure required and the cost attached to it.

3.2 Chief Nursing Executive Report

The Chief Nursing Executive Report was included in the meeting package for review and A. Stanley highlighted:

- Cerner upgrade occurred on Sept 20 which resulted in very few minor issues
- November 3 will experience another change with respect to medication optimization

- Testing for Omnicell profiling which will result in a more streamline process for the nurses; upgrade is scheduled to go online October 21
- Angela provided a brief overview of the Cerner medication reconciliation machines and Omnicells for the new board members
- Arlene is working hard on Model of Care routine in Wingham
- New documentation piloted at Listowel Memorial Hospital in the Medicine Unit which has gone extremely well
- Staff at Wingham & District Hospital meeting regularly to reviewed the Wingham & District Hospital redevelopment plans and would like to thank the staff for making themselves available for last minute meeting requests

3.3 CEO Report

The Chief Executive Officer Report was included within the meeting package for review and in K. Ellis' absence B. Burns highlighted:

- HUGO upgrade occurred Sept 20
- Connecting South Western Ontario – Clinical Connect, B. Boshart provided an overview of the program and what it offers to physicians; access to patient information throughout Southwestern Ontario and assists CCAC with flow of information as patient transfers between facilities
- Volunteers will now require specialized training and immunization screening
- CT scan business proposal is currently in process
- Renovations at WDH and school are underway
- Small Rural and Northern Funding, expectation to receive \$550,000
- Wingham & District Hospital Foundation obtained and utilized the assistance of Campaign Coaches to assist with fundraising for the WDH Redevelopment
- J. Brooks provided an overview of the new requirements for volunteers and indicated that some volunteers that have been volunteers for a number of years may find this surprising, however patient safety must come first
- Endoscopes project is underway and being driven by Cancer Care Ontario, right now working on data collection
 - A. Stanley provided an overview of the project and what will have to be considered when funding is announced
 - Whether we can continue to provide the service at the current level, or whether we will be required to adjust the services we provided
- Question was raised whether we are going to proceed with the WDH public forum in the fall, wherein A. Miller advised that we will review once K. Ellis returns from medical leave

3.4 LWHA Joint Board of Directors Minutes of June 18, 2104

- Minutes were removed from the Consent Agenda
- It was noted that K. Mitchell should be noted as guest and M. Kerr and D. Calder should not be noted as absent

It was moved by Amy Miller seconded by Rosemary Rognvaldson to:

Approve the Minutes of the June 18, 2014 LWHA Joint Board meeting with the amendments to the attendance noted above.

Motion Carried

4.0 Consent Agenda

4.1 **Consent Agenda Motion**

It was moved by Penny Mulvey and seconded by Trevor Seip to:

Approve to receive the following reports:

- *Resource and Audit Committee*
- *Quality & Risk Committee*
- *LMH Foundation*
- *WDH Foundation*

Motion Carried

5.0 **In Camera**

It was moved by Gord Hunt, seconded by Andy McBride that:

The meeting move to the 'In-Camera' session and that staff remain.

Motion Carried

It was moved by Kris seconded by Tom that:

The meeting move out of the In-Camera session.

Motion Carried

5.0 **Adjournment**

There being no further business, the meeting adjourned at 2101 hours on a motion Tom Soltys.

Blair Burns, Chair

Angela Stanley, Secretary