

LISTOWEL WINGHAM HOSPITALS ALLIANCE

BOARD OF DIRECTORS MEETING

June 18, 2014

LMH Out Patient Building Auditorium Board Room

Meeting

The Listowel Wingham Hospitals Alliance Board of Directors meeting was held on June 18, 2014 at 1830 hours in the LMH Out Patient Building, Auditorium Board Room.

Attendance

Listowel: Present: Blair Burns, Rosemary Rognvaldson, Tom Soltys, Dr. Latuskie, Marilyn Nichol, Dr. Qureshi, Derek Mendez, Krishna Beharry, Kris Dekker, Bert Johnson, Bob Johns, Kathy Mitchell
Absent: Mary Kerr, Dave Calder

Wingham: Present: Amy Miller, Penny Mulvey, Marc Pittock, Gladys Peacock, Gord Hunt, Andy McBride, Helen Rintoul
Absent: Marg Carswell, Dr. Antoniadis, Trevor Seip, Dr. Shuffield

Staff: Present: Karl Ellis, President & CEO; Angela Stanley, VP Clinical Services/CNE; Brent Boshart, Chief Information Officer; Janet Brooks, Chief Human Resources Officer; Tim Lewis, Chief Financial Officer; Jodi Snell, Recording Secretary

Press: Present: Andrew Smith

Guests: Shelley McPhee-Haist, ONE CARE Home & Community Support Services

Call to Order

Blair Burns called the meeting to order at 1833 hours.

Board Education

ONE CARE Home & Community Support Services

- Shelley McPhee – Haist presented on ONE CARE Home & Community Support Services and provided the Board with the following information:
 - Funded by the SW LHIN and contracted with CCAC to provide PSW support to individuals within their home
 - Non-profit charitable organization with a Board of Directors
 - Number of non-profit organizations who assist with funding services
 - Have 300 staff and over 1,000 volunteers who provide 53,000 hours of service on an annual basis
 - Mandate is to provide assistance to elderly frail individuals who would like to remain in their homes
 - Seeing a change in clientele as dealing with more complex clients who are sicker who want to stay in their homes longer

- Vision for one care is “the caring support that people can turn to and count on”
- Transportation program offered more than 71,000 trips and assisted greater than 2400 individuals; many drives are for medical and health support reasons
- Also offer nutrition and community dining programs throughout Huron County
- Support the Home at Last program
- Adult Day Programs and Overnight Respite programs offered specific days for dementia and Alzheimer’s
- Exercise and Wellness put forth by the SW LHIN with over 1,000 participants participating in a variety of programs
- Working closely with doctors and pharmacies by offering blood pressure clinics in 12 locations and results shared with family doctors
- Also offer foot care clinics for high risk foot complications such as diabetes, kidney disease, circulation, etc.
- Provide In Home Personal Care, with 1,300 client in contract with CCAC
- Assisted Living is offered in 3 locations with 34 clients and is PSW based
- Home help program assists individuals when they have returned from hospital and require assistance with housekeeping, chores, laundry, meal prep, etc.
- Reassurance is offered through volunteers offering visiting, telephone reassurance, and lifeline emergency response
- Experiencing a changing environment, seeing more complex higher need clients with an aging population
- Previously a client may have called three different agencies to access the care they needed, now they only have to make one call, a lot simpler for hospitals also
- Open to discussion how they can work with local hospitals to provide different support options
- Funding is frozen however additional funding will be received from SW LHIN for specific programs
- Fundraising is used towards ensuring that programs can continue or that services can affordably be offered to individuals who are in need
- Where can individuals find out about the services offered? It is a challenge. Often word of mouth and rely on physicians, and hospitals to share information
- Healthline.ca is an excellent website that provides a number of the health services available within different communities

1.0 **Approval of Agenda**

It was moved by Bert Johnson and seconded by Gladys Peacock to:

Approve the agenda as presented with the change of moving item 2.2 into the In-Camera Session to item 5.2, and moving the motion on the Wingham Former School to the In-Camera Session.

Motion Carried

Declaration of Conflict of Interest

No conflicts of interest were identified.

2.0 **New Business and Business Arising**

2.1 **Recognition of Outgoing Board Members**

- Blair Burns took the opportunity to recognize Kathy Mitchell and Dave Calder for their time, passion and dedication to the health care services within the community.
- They both thanked the Board and the staff for the opportunity and support.

2.2 **GCE Self-Assessment Board Results**

- The results of the annual Board Self-Assessment received from GCE was included within the meeting package for review and discussion.
- It was noted that one of the areas that needs addressing, due to the low mark received, is Board Orientation.
- Kris D. recognized the high results for CEO communication with the Board; good job.

2.3 **Public Forum**

- This item was added to the Agenda as a result of the comments made at the Annual Meeting and in follow up to Amy's closing comments
- Amy and Karl each both received approximately 3 follow-up emails/calls (6 in total) inquiring about the forum. Consensus that we should consider scheduling
- Will schedule in the fall

3.0 **Decision & Reports**

3.1 Resource & Audit Committee

- Question was raised whether a balanced budget was sent to the LHIN; First budget submitted to the SWLHIN was not balanced. Accountability with the SW LHIN extended until June with an expectation of discussions with LHIN to try to rectify; to date we have not received any feedback or information from the SW LHIN
- As of right now we remain on target as outline in the budget

It was moved by Andy McBride and seconded by Marc Pittock that:

The LWHA Board of Directors approves proceeding with obtaining the services of the Auditor, BDO, to provide attestation reporting for a cost of \$750 per site.

Motion Carried

It was moved by Amy Miller and seconded by Penny Mulvey that:

The Wingham & District Hospital Board of Directors approved the 2014/2015 Capital Budget as presented on page 10 and page 11 of the June 18, 2014 meeting package.

Motion Carried

It was moved by Bob Johns and seconded by Rosemary Rognvaldson that:
The Listowel Memorial Hospital Board of Directors approves the 2014/2015 Capital Budget as presented on page 12 and page 13 of the June 18, 2014 meeting package.

Motion Carried

3.2 Quality & Risk Committee

- Angela S. reviewed the Quality and Risk documentation provided within the meeting package.
- Question was raised with respect to the 11% of complaints received on physicians, was it all one physician or numerous physicians? The Board was advised it was numerous physicians.
- Board was advised that the Patient Satisfaction Survey is now completed internally with some struggles to obtain sufficient responses.

3.3 Chief Nursing Executive Report

- HUGO - Experiencing some scanning issues with the scanning of IV bags, believe a temporarily solution has been found.
- Skills sets and staff changes in Wingham and changing hours to begin at 7:00 a.m. which will hopefully assist in providing nurses with more time in the morning to accomplish duties in and allow for more focus on patient models of care.
- Single staffing model for CCC, currently at Wingham & District hospital there are three very distinct patient care units/geographies; the new staffing model will combine these three units and allow for a more comprehensive and cooperative environment for staff and patients.

3.4 CEO Report

- Connecting South Western Ontario eHealth was presented to WDH physician earlier this week and will be presented to LMH physicians within the next short while, this program allows physicians access to real time health care information for patients.
- A team has been developed at LWHA to review the planning and implementation of Outpatient Physiotherapy at Wingham & District Hospital however still awaiting confirmation on funding.
- Met with the Listowel Memorial Hospital ministerial association in order to discuss offering care within the hospital, the ministerial association is happy to provide services at the Listowel Memorial Hospital. At Wingham & District Hospital, the ministerial association is not interested in providing the same level of services and therefore will be looking to volunteers to assist.
- Wingham Foundation is currently testing the waters for a \$5,000,000 campaign for a number of different items including the redevelopment, replacement of diagnostic imaging equipment and renovations to the school. The Foundation has engaged the assistance of Campaign Coaches to assist with the evaluation of community capacity and interest.

- Former Wingham Public School, a draft copy of the Master Plan will be submitted this evening.

4.0 Consent Agenda

4.1 Consent Agenda Motion

It was moved by Kris Dekker and seconded by Bob Johns to:

Approve to receive the following reports:

- *Resource and Audit Committee*
- *Quality & Risk Committee*
- *LMH Foundation*
- *WDH Foundation*

Motion Carried

5.0 In Camera

It was moved by Penny Mulvey, seconded by Gladys Peacock that:

The meeting move to the 'In-Camera' session and that staff remain.

Motion Carried

It was moved by Penny Mulvey and seconded by Marc Pittock that:

The Wingham & District Hospital Board of Directors approves that an RFP for a Pharmacy at the former Wingham Public School proceed.

Motion Carried

5.0 Adjournment

There being no further business, the meeting adjourned at 2101 hours on a motion Bob Johns.

Blair Burns, Chair

Karl Ellis, Secretary