

**Listowel Wingham Hospitals Alliance
Joint Board of Directors Meeting
Wednesday March 26, 2014
1830 hours
LMH Out Patient Building Basement Auditorium**

Meeting

The Listowel Wingham Hospitals Alliance Board of Directors meeting was held on March 26, 2014 at 1830 hours at the LMH Out Patient Building, Basement Auditorium.

Attendance:

Listowel	<i>Present:</i>	Blair Burns, Mary Kerr, Rosemary Rognvaldson, Bob Johns, Dr. Latuskie, Bert Johnson, Tom Soltys, Kathy Mitchell
	<i>Absent:</i>	Dave Calder, Dr. Qureshi, Kris Dekker
Wingham	<i>Present:</i>	Amy Miller, Trevor Seip, Helen Rintoul, Andy McBride, Penny Mulvey, Marg Carswell, Marc Pittock, Dr. Antoniadis
	<i>Absent:</i>	Gladys Peacock, Dr. Shuffield
Staff	<i>Present:</i>	Karl Ellis, President & CEO; Angela Stanley, VP Clinical Services/CNE; Brent Boshart, Chief Information Officer; Janet Brooks, Chief Human Resource Officer; Tim Lewis, Chief Financial Officer; Cherie Dolmage, Manager of Quality & Risk; Jodi Snell, Recording Secretary
Press	<i>Present:</i>	Andrew Smith, Listowel Banner
Guests		Cathy Skinn and Christine Gulutzen, WDH Employees and members of Ontario Federation of Health Care Workers

Call to Order

Blair Burns called the meeting to order at 1839 hours.

1.0 Approval of Agenda

It was moved by Bob Johns and seconded by Andy McBride to:

Approve the agenda as presented with the addition of the following items:

2.2 (b) HSAA Agreement

3.1 Wingham Public School – Naming

3.2 Board Self-Assessment

Motion Carried

Declaration of Conflict of Interest

No conflicts of interest were identified.

Board Education

Quality Improvement Plan (QIP) Improvement Targets and Initiatives:

- C. Dolmage presented an overview of the 2014/2015 QIP
 - Explained that the Quality Improvement Plan is a legislative requirement and is submitted via the Health Quality Ontario portal to the MOHLTC
 - The narratives and work plans included within the meeting package were reviewed
 - LMH and WDH work plans and narratives are identical other than current performance may differ slightly
 - The 2014/2015 work plans have been slightly altered from previous years, in order to identify items where improvement is required
 - Reviewed the 5 Quality Dimensions; Access, Effectiveness, Integration, Patient Centered, Safety
 - Reviewed the 7 core indicators for Hospitals; clostridium difficile infection, medication reconciliation on admission, emergency department wait times, alternate level of care, readmissions, patient satisfaction
 - After review, 4 indicators that are recommended for improvement at LWHA are; reducing falls, reduction medication incidents, improving medication reconciliation upon admission, improving financial health
 - An explanation for the objectives included within the work plans was provided

2.0 Decisions & Reports

2.1 Quality & Risk Committee

It was moved by Amy Miller and seconded by Marc Pittock that:

The Wingham and District Hospital Board of Directors approves that the 2014/2015 QIP Narrative and Work Plan be submitted to the Health Quality Ontario as presented.

Motion Carried

It was moved by Bob Johns and seconded by Kathy Mitchell that:

The Listowel Memorial Hospital Board of Directors approves that the 2014/2015 QIP Narrative and Work Plan be submitted to the Health Quality Ontario as presented.

Motion Carried

2.2 Resource & Audit Committee

- Included within the meeting package was a briefing note/communication piece that was previously provided to all staff at LMH and WDH
- A brief overview from the March 5, 2014 Joint Resource & Audit Committee meeting was provided and it was advised that the majority of the meeting consisted of conversation with respect to the 2014/2015 budget
- K. Ellis advised that the Fiscal Advisory Committee meetings, at both sites, have been held in accordance with the Public Hospitals Act; at this time, neither committee has brought forth 2014/2015 budget recommendations to the Board

2.2 (b) HSAA – Hospital Services Accountability Agreement

- Request was made by SW LHIN for an updated H-SAA agreement for both sites
- The new agreement extends our current agreement until June 30, 2014
- The consensus of both boards was to proceed with extending the agreements

2.3 Chief Nursing Executive Report

Angela reviewed the briefing note included within the meeting package and added:

- Continue to work through concerns and issues with respect to HUGO
- Meetings have occurred at both sites with nursing staff and physicians to obtain feedback on the implementation of HUGO and how it is working
- Antimicrobial Stewardship is moving forward and it has been determined that the Committee will “piggy back” on the P&T Committee
- CCC Dining room renovation is currently underway at Listowel. This project will allow CCC patients to enjoy eating meals in a dining room setting which will assist with their transition to home, nursing home or retirement. A question was raised as to the dollars being allocated to the renovation project at a time of fiscal challenges. It was noted that the wellness of our patients continue to remain top priority. In addition, the dollars being allocate to the project are from the capital budget, which is separate from the operational budget. An additional question was raised with respect to what impact will moving patients have on nursing staff; the Board was advised that we are currently reviewing the workflow of our nursing and support staff and we will be working with them to assist in the change process.
- A brief explanation of the Home First program was provided; this service is highly dependent on the needs of the patient. Concerns were expressed about the possibility of the program increasing the re-admittance rates of patients. The program is geared towards CCAC management of CCC and Rehab beds, which may result in patients being sent home with 24/7 care with the intent of avoiding long term care placement. With the implementation of this program,

determining when a CCC patient is admitted will become the responsibility of the CCAC upon a complete assessment occurring.

- With respect to the Patient Satisfaction Survey, the Board questioned why nurses at WDH were graded so much lower than nurses at LMH; at this time, we are not sure of the reasoning, however, the number of surveys received is significantly lower than what we would have hoped for.
- Discussion ensued with respect to funding provided to CCACs and the recent media attention on CCAC administration and salaries. It was noted that our current working relationship with the local CCAC is fairly good and works well.
- As a result of concerns with respect to the implementation of HUGO the Board requested a status update. Angela advised that there are still some concerns and issues with the program and that efforts are being made to address these concerns but there is still work to do. Dr. Latuskie provided an overview of the current situation on behalf of the LMH physicians and provided an update of the meeting that occurred with Cerner in March 2014. In addition, Dr. Latuskie advised that there is a lot of discussion amongst rural physicians through an email group. Dr. Latuskie explained that the Cerner/HUGO is a good program for registering patients however from a clinical standpoint it is not efficient and physician concerns are being expressed through a lens of patient safety.
- Dr. Antoniadis provided an updated from the view point of the Wingham physicians [REDACTED]. He advised that the program has resulted in some physicians dedicating approximately 30 to 60 minutes a day to data enter instead of caring for patients. Questions were raised as to how physicians at other hospitals are coping with the program, wherein the Board was advised that there are mixed feelings at different sites.
- Brent provided an explanation of why the Cerner program was chosen approximately 6 or 7 years ago.

2.4 Chief Executive Officer's Report

Karl Ellis reviewed key items from the CEO report included within the meeting package and added:

- Advertisements have been placed in local newspapers and on the LWHA website as part of our annual Board recruitment process
- Thank you card received from Sandra Campbell
- Physicians have made a decision to consider replacing their current Purkinje system with an updated electronic medical record system however they are currently reviewing the risk of implementing a system so soon after the HUGO implementation
- Dr. Hayward will be joining the NPFHT in the spring,
- Boiler at WDH has been installed and final TSSA approval has been received

- At their recent Board Meeting, the SW LHIN approved Stage 2 of the Wingham Redevelopment project and we are currently awaiting a letter from the Assistant Deputy Minister of Health, however in order to continue to move forward with the project, a call has been set up with the architect for next week
- The next stage for the former Wingham Public school is to meet with interested tenants to gain an understanding of the rental agreements, rental amounts, etc.
- On March 18, 2014 a meeting with the Mayor of North Perth, Julie Burns, and Kriss Snell, CAO for the Municipality of North Perth, occurred wherein they advised that council has reviewed the request for funding for the physician recruitment position and that funding has been reinstated. In addition, the municipality has offered to assist in formulating a survey to determine the number of residents in the community who have physicians in other communities but would like to receive care from a physician at the NPFHT.
- T. Lewis provided an update with respect to budget conversations with the SW LHIN, mostly dealing with the timing of final budgets being presented

3.0 **New Business / Business Arising**

3.1 Wingham Public School

- Recently K. Ellis was contacted by a group of individuals within the North Huron who have an interest in providing Alice Munro with recognition within the community and, amongst other suggestions given, was the naming of the former Wingham Public School
- Discussion ensued and it was determined that if her name is to be tied to the hospital it should be relative to a clinical aspect or a donation

It was moved by Amy Miller and seconded by Marc Pittock that:

The Wingham and District Hospital Board does not approve the use of Alice Munro's name for the former Wingham Public School.

Motion Carried

3.2 Board Assessment

- Reminder was provided to complete Board Assessments
- April 7 is the final date in which Board Assessment can be entered into the system

4.0 **Consent Agenda**

It was moved by Bob Johns and seconded by Rosemary Rognvaldson to:

Approve the Alliance Board meeting minutes of February 26, 2014

Receive the following reports as presented:

- Strategic Planning Committee
- Resource & Audit Committee
- LMH Foundation
- WDH Foundation
- LMH Recruitment
- WDH Recruitment

Motion Carried

5.0 In-Camera

It was moved by Tom Soltys and seconded by Marc Pittock that:

The meeting move to the 'In-Camera' session and that staff remain.

It was moved by Rosemary Rognvaldson and seconded by Tom Soltys that:

The meeting move out of the 'In-Camera' session.

Motion Carried

5.5 Operational Budget 2014/2015

It was moved by Andy McBride and seconded by Penny Mulvey that:

The Wingham and District Hospital Board of Directors approves the Wingham & District Hospital 2014/2015 Budget Plan as set out on page 49 of the March 26, 2014 Board meeting package.

Motion Carried

It was moved by Bob Johns and seconded by Rosemary Rognvaldson that:

The Listowel Memorial Hospital Board of Directors approves the Listowel Hospital 2014/2015 Budget Plan as set out on page 46 of the March 26, 2014 Board meeting package.

Motion Carried

Board Retreat

- Discussion occurred regarding the Board Retreat scheduled for Saturday April 5, 2014
- The retreat will begin at 8:00 a.m. at the LMH Outpatient Building
- Topics for discussion are:

- Governance: One Board – Dick Burgess, Chair of Huron Perth health Care Alliance will be attending
- Clinical Services Plan - Extended Leadership team will also be attending
- Draft Agenda will be forwarded to all Board members by the end of the week

6.0 **Adjournment**

There being no further business, the meeting adjourned at 2039 hours on a motion of Penny Mulvey.

Board Chair, Blair Burns

Secretary, Karl Ellis