

**APPENDIX C - ATTESTATION**

**Attestation Form**

**Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010 (BPSAA)***

**TO:** The Board of the Listowel Memorial Hospital, (the "Board")

**FROM:** **Karl Ellis**  
**CEO**  
**Listowel Wingham Hospitals Alliance**

**Date:** **June 25, 2013**

**RE:** **April 1, 2012 – March 31, 2013 ("the Applicable Period")**

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On behalf of the **Listowel Memorial Hospital** (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a hospital CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Listowel, Ontario this June 25, 2013.




**Karl Ellis**

**CEO**

**Listowel Wingham Hospitals Alliance**

I certify that this attestation has been approved by the board of the Listowel Memorial Hospital on June 25, 2013.



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**Bert Johnson**

**Chair of the Board**

**Listowel Memorial Hospital**

## **SCHEDULE A to Attestation**

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

No known exceptions.

2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

No known exceptions.

3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

No known exceptions.

4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

No known exceptions.

5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

LMH is compliant with the applicable directives as issued under Section 12 of the Act with the following exceptions:

- Telemetry system upgrade valued at \$112,074.20 was sole sourced due to existing equipment in other departments and standardization throughout the hospital alliance. Discount for standardization exceed discounts given in St. Joseph's Buying Group RFP.
- Sterilizers, \$34,403. Purchased as a sole source through Steris to ensure compatibility with existing equipment across the alliance. This was only available through Steris.
- Second Floor Inpatient Nursing Renovations. Standard Architectural Document RFP was issued. Was procured using open competitive process. Standard Architectural RFP did not include the following:
  - Mandatory requirement #9 evaluation criteria that were outlined in the RFP document issued.

**LISTOWEL MEMORIAL HOSPITAL REPORT ON CONSULTANT USE**

**Name of Hospital:** Listowel Memorial Hospital

**LHIN:** Southwest LHIN

No.	Consultant Firm Name(s)	Name and Title of Consulting Contract	Contract Term If the contract term has been extended please include the original contract term and the amended contract term	Procurement Value (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$)/ Total Paid	Consultant Selection Process (Open Competitive, Invitational Competitive, Non-competitive) If non-competitive, please provide an explanation	Modifications to Agreement (Yes/No) If No – please ensure the modification is captured in the Compliance Report / Attestation
1.	Barcon Consulting	Professional Consulting Services for Pay Equity	Fixed price and stated project deliverables versus contract term. Additional requirements and pricing beyond original scope determined by Listowel Memorial Hospital	\$17,895.57	Invitational Competitive	No
2.	Barne Reid Consulting	Clinical Services Plan	June 2012	\$44,181.50	Invitational Competitive	No

**Preservation of Solicitor – client privilege:**

This legislation maintains the integrity of solicitor client privilege, litigation privilege and settlement privilege, and does not require the disclosure of information subject to any of these privileges. While hospitals are expected to report on their retention of lawyers and law firms for the provision of consulting services, they are not required to report on instances where they have retained lawyers and law firms to provide legal advice, draft legal documents, conduct litigation on behalf of a hospital, or otherwise for the purpose of providing legal services to a hospital.