

**Listowel Wingham Hospitals Alliance
Board of Directors Meeting
Wednesday November 29, 2017
Listowel Memorial Hospital
Outpatient Building**

PRESENT:	Tom Soltys	Penny Mulvey, Chair	STAFF PRESENT:	Cherie Dolmage
	Bert Johnson	Gord Hunt		Brent Boshart
	Kris Dekker	Hugh Clugston		
	Debbie Miller	Doug Miller		Jennifer Johnston
	Dr. R. Latuskie	Trevor Seip		
		Dr. G. Antoniadis		
	Karl Ellis	Shannon Maier		
ABSENT:	Dr. A. Qureshi	Dr. J. Shuffield		
REGRETS:	Krishna Beharry		REGRETS:	
	Rosemary Rognvaldson			

1. CALL TO ORDER and WELCOME

Chair P. Mulvey called the meeting to order at 1829

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Moved by: Trevor Seip

Seconded by: Gord Hunt

THAT the LWHA Board of Directors Agenda for Wednesday November 29, 2017 be accepted and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of September 27, 2017
- LMH Foundation
- WDH Foundation

MOTION: CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested declared.

4. BOARD EDUCATION - LONG TERM CARE

4.1 Lee Griffi, Caessant Care Nursing and Retirement Home

- L. Griffi provided a brief overview of his background for the Board
 - There are 15 Caessant Care Nursing and and 10 Retirement Homes located throughout southern Ontario and Ottawa Valley
 - The Long Term Care Funding model was reviewed and the following noted:
 - LTC funding comes in various 'envelopes'
 - Funding envelopes are monitored line by line and cannot be moved from one envelope to another
 - The funding model for capital development of long term care homes requires a minimum of 90-100 beds to have a viable facility. Many locations in southern Ontario are smaller than that. The timeline for approval of new homes is long.
 - Some of the challenges that Long Term Care Homes face include:

- Administrative burden
 - Front line staff spend more time with paper work to satisfy MOHLTC reporting requirements than they do hands on care
- Staffing
 - There is a significant Personal Support Worker shortage crisis
- Opportunities
 - More LTC beds have been announced by both the Liberals and PC Party, however there is not much interest in building long term care homes
- Caressant Care Nursing and Retirement Homes is strongly committed to maintaining the long term care beds in Listowel

5. NEW BUSINESS / DECISIONS AND REPORTS

5.1 Wingham and District Hospital Recruitment - J. McKague- Weishar

- J. McKague Weishar shared what has been happening with recruitment at the Wingham and District Hospital since the offsite meeting that was held in June
 - All four Primary drivers were reviewed in detail
 - Widespread & consistent branding
 - Meet needs of new recruit
 - Strong Community Alliances
 - Clear Transition Plans
 - Offsite meeting increased the awareness of need and urgency for physicians in Wingham
- In addition the Recruitment Committee has:
 - Hosted site visits and locums for 8 physicians
 - Larry Cerson was added to the Committee
 - Awarded an FE Madill bursary to a local student
- Recruitment is supported by the Board and the Physician group in Wingham
- Dr. Antoniadis thanked Jan McKague Weishar for all her efforts over the years

5.2 Chief Nursing Executive Report - S. Maier

Highlights from S. Maier report included:

- Will be trying to keep the 2018/2019 QIP simple
- Maternal Newborn Steering committee is currently collecting quotes for the aesthetic refreshing
- New pharmacy coordinator, Sheri DiGiovanni, will be starting in January
- Overtime in Listowel has improved significantly because of the float nurse, cross training, extra hiring etc.
- Will be working to develop a robust professional practice program in the near future

5.3 Mother Baby Project Diagrams - S. Maier

S. Maier reviewed the project diagrams included in the package

5.4 Chief Executive Officer Report - K. Ellis

Highlights from K. Ellis report included:

- Accreditation
 - Thanks to those that came on Monday and spoke to the accreditors
 - Accreditation has been going very well
 - One recommendation that will like come forward
 - Accreditors expect a patient partner to be embedded in the decision making in almost

every part of our process

- We need to be mindful of how much support we can expect from our community because of the size
- Material presented to the accreditors ahead of time was excellent
- A. Morrison was very organized
- Debrief will take place tomorrow and we expect to see the report in 2 or 3 weeks
- Surge capacity
 - Province has funded 1500 additional hospital beds in Ontario
 - A large number went to London with quite a few in mental health
 - LWHA did not get wish to receive any new beds because our occupancy was not 100%.
- In the absence of the CFO K. Steven, financial analyst, has stepped up above and beyond
 - Want to ensure the right person is hired so if the next round of interviews are not successful, we will be engaging a recruitment firm to assist with the search
 - The Board feels that that additional graphs and analysis of financials would be beneficial

5.5 Move to Closed In Camera Session

Moved by: Bert Johnson

Seconded by: Tom Soltys

THAT the LWHA Board of Directors meeting move to the In Camera session and that staff remain.

MOTION: CARRIED

6. CLOSED IN-CAMERA SESSION

The in-camera minutes are under separate cover.

7. BOARD RECOGNITION OF QUALITY IMPROVEMENT

Recruitment effort is improving - revitalized - new clinic is a great incentive

8. CORRESPONDENCE

9. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING

- The Board would like to acknowledge the WDH physicians via letter or a phone call to let them know they are appreciated
 - Hospital staff will draft up a letter and share with board for approval

10. DATE OF NEXT MEETING

- Wednesday, January 31, 2018
- Wingham and District Hospital Board Room
- 1700 Hours

12. MEETING EFFECTIVENESS EVALUATION

▪

13. ADJOURNMENT

Moved by: Hugh Clugston

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 2110 hours.

Penny Mulvey, Chair

Karl Ellis, Secretary