

**Listowel Wingham Hospitals Alliance  
Board of Directors Meeting  
Wednesday November 23, 2016  
Royal Oaks Health and Wellness Centre  
Board Room**

<b>PRESENT:</b>	Rosemary Rognvaldson	Gord Hunt, Chair	<b>STAFF PRESENT:</b>	Tim Lewis
	Krishna Beharry	Penny Mulvey		Brent Boshart
	Kris Dekker	Trevor Seip		Jennifer Johnston.
	Tom Soltys	Amy Miller		
	Debbie Miller	Janice Hallahan		
	Dr. R. Latuskie	Hugh Clugston		
	Bert Johnson	Dr. G. Antoniadis		
	Karl Ellis	Angela Stanley		
<b>ABSENT:</b>	Dr. A. Qureshi	Dr. J. Shuffield	<b>PRESS PRESENT:</b>	Kelsey Dunbar
<b>REGRETS:</b>				

**1. CALL TO ORDER and WELCOME**

Chair G. Hunt called the meeting to order at 1818

**2. APPROVAL OF AGENDA AND CONSENT AGENDA**

**Moved by:** Amy Miller

**Seconded by:** Hugh Clugston

**THAT** the LWHA Board of Directors Agenda for Wednesday November 23, 2016 be accepted and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of October 26, 2016
- LMH Foundation
- WDH Foundation
- CEO Management Policy
  - KE explained the change that was highlighted in the document

**MOTION: CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interested declared.

**4. BOARD EDUCATION - NORTH PERTH COMMUNITY HOSPICE - SUE QURESHI and COURTNEY RICHARDSON**

- Sue Qureshi provided an overview on the role of Hospice in North Perth
  - Focus on providing hospice, end of life and bereavement support
  - In 2014 accreditation was achieved
  - In 2016 accreditation standards changed and a strategic plan was created with help from community stakeholders
  - Funding from LHIN is 43% of operating budget, Community donations amount to 55% of the budget
  - With increased costs ends are not being met

- Courtney Richardson provided information on the programs that the North Perth Hospice offers
  - Visiting Volunteers Training Includes:
    - Online training through Hospice Palliative Care Ontario website
    - Physical capability is assessed after the online course has been completed
    - Post training interview is conducted
    - Match with a client
  - In 2015, 1683 hours of service was recorded with 12 volunteers
  - Currently there are 14 volunteers with 3 pending
  - Support and counseling hours to date have amounted to 651
  - There is no wait list for North Perth Hospice

## 5. NEW BUSINESS / DECISIONS AND REPORTS

### 5.1 Policy Approval

**Moved by:** Janice Hallahan

**Seconded by:** Penny Mulvey

**THAT** the LWHA Board of Directors approves the below listed policies for 2016-2017 as presented

- Board Code of Conduct
  - The Board discussed whether or not something should be signed off regarding the Code of Conduct
  - After discussion the board agreed that a Code of Conduct pledge will be created and signed in accordance with the directors term

### **5.2 Chief Nursing Executive Report - A. Stanley**

A. Stanley's report was included in the package

- Recommendations for OB program will come forward in January due to the fact that there is no Board meeting in December
- Have seen significant response to the job postings for the rehab program
- Hoping to have hired and people in place before the end of January, although this timeline is aggressive
- Ontario College of Pharmacist inspection is 1 day now - ½ day Wingham , ½ day Listowel, ½ day debrief

### **5.3 Chief Executive Officer Report - K. Ellis**

K. Ellis discussed highlights from the Chief Executive Officer Report

- We have had the opportunity to present a new medical specialist at each of the last two Medical Staff Meetings in Wingham. Beyond a meet and greet, there is an opportunity to discuss practice style, patient types, services offered etc.
- Hope to have substantial completion on the new medical clinic just before Christmas
- A team will be put together in search of a new VP in place of Angela Stanley who has accepted a new position at St. Mary's General Hospital, Kitchener.
- Construction for the new pharmacy at the Royal Oaks Health and Wellness Centre has begun
- Goderich will remain a telestroke facility - Stratford will be the regional stroke centre.
- Choices for Change, Crossing Bridges program has opened in Listowel and are seeing clients daily

### **5.4 Briefing Note - Executive Compensation**

The Executive Compensation briefing note was included in the package for review

- It is a board responsibility to determine CEO compensation
- Expect the plan to be completed before September 2017.
- The Board will have a discussion regarding the plan in the Board Only Section of the Agenda

### **5.5 Move to Closed In-Camera Session**

**Moved by:** Krishna Beharry

**Seconded by:** Amy Miller

**THAT** the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain

**MOTION: CARRIED**

## **6. CLOSED IN-CAMERA SESSION**

The in-camera minutes are under separate cover.

The board approved the recommendation of Dialog Architects to award the redevelopment of the Wingham and District Hospital to Nith Valley Construction (2008) Ltd.

The board also approved the local share of funding for the Ministry of Health and Long Term Care for the redevelopment of the Wingham and District Hospital be allocated from the \$4.5 million proceeds of the Wingham and District Hospital Foundation, Our Hospital, Our Future Capital Campaign.

## **7. CORRESPONDENCE**

### **7.1 Board to Board Reference Group Update - R. Rognvaldson**

- Nothing to report

## **8. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING**

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## **9. DATE OF NEXT MEETING**

- Wednesday January 25, 2017
- Listowel Memorial Hospital Outpatients Building
- 1700 Hours

## **10. MEETING EFFECTIVENESS EVALUATION**

- Summarizing the CEO and the CNE reports to focus on the highlights only is very well received by the board

## **11. ADJOURNMENT**

- The Board wished Angela Stanley well as she embarks on the next step in her career as Vice President Patient Services, Chief Nursing Executive with the St. Mary's General Hospital in Kitchener Waterloo. The Board is appreciative of all her contributions to the Listowel Wingham Hospitals Alliance over the past 5 years.

**Moved by:** Hugh Clugston

**Seconded by:** Rosemary Rognvaldson

**THAT** there being no further business the LWHA Board of Directors meeting be adjourned at 2005 hours.

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Gord Hunt, Chair

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Karl Ellis, Secretary