

# Listowel Wingham Hospitals Alliance Board of Directors Meeting

Wednesday October 26, 2016

Listowel Memorial Hospital  
Outpatient Building

<b>PRESENT:</b>	Rosemary Rognvaldson	Gord Hunt, Chair	<b>STAFF PRESENT:</b>	Tim Lewis
	Bert Johnson	Penny Mulvey		Brent Boshart
	Kris Dekker	Hugh Clugston		Cherie Dolmage
	Tom Soltys	Amy Miller		Jennifer Johnston
	Debbie Miller	Janice Hallahan (arrived at 1915)		
	Dr. R. Latuskie	Dr. G. Antoniadis		
	Karl Ellis	Angela Stanley		
<b>ABSENT:</b>	Dr. A. Qureshi	Dr. J. Shuffield		
<b>REGRETS:</b>	Krishna Beharry	Trevor Seip		

## 1. CALL TO ORDER and WELCOME

Chair G. Hunt called the meeting to order at 1836

## 2. APPROVAL OF AGENDA AND CONSENT AGENDA

**Moved by:** Bert Johnson

**Seconded by:** Penny Mulvey

**THAT** the LWHA Board of Directors Agenda for Wednesday October 26, 2016 be accepted and the following Consent Agenda reports be received as amended

- Board of Directors Meeting Minutes of September 28, 2016
- LMH Foundation
- WDH Foundation
- Duties of the Chair of the Board Policy
- Duties of the Vice-Chair of the Board Policy
- Duties of the Treasurer of the Board Policy - remove from the consent agenda
- Duties of the Secretary of the Board Policy
- Medical Advisory Committee Policy

**MOTION: CARRIED**

## 3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested declared.

## 4. BOARD EDUCATION - THE ROLE OF THE CHIEF OF STAFF - DRS. LATUSKIE & ANTONIADIS

Dr. Russell Latuskie and Dr. Greg Antoniadis gave a presentation on the Role of the Chief of Staff  
Highlights included:

- Dr. Latuskie explained that the Listowel Medical Staff and the Listowel Medical Advisory Committee meet at separate times where in Wingham the Medical Staff and the Medical Advisory Committee meet together

- Credentialing of naturopaths has been discussed however LWHA does not credential them
- Day to day the workload of the Chiefs is not significant. However, even though they are infrequent, addressing patient and family complaints or addressing quality of care issues by providers can take significant time and energy.
- Keep in mind that the President of the Medical staff is representing the medical staff while the Chief of Staff is the representative of the Board.
- Communication is a very important part of the role of the Chief of Staff
- Training for the next Chief of Staff
  - College puts on a yearly chiefs' day
  - Opportunity for the next person to obtain training
  - Legality and Confidentiality are important components of the training

## 5. NEW BUSINESS / DECISIONS AND REPORTS

### **From the Consent Agenda - Duties of the Treasurer of the Board Policy**

- The policy included in the package makes it sound like the Treasurer has a hands on role within the organization
- Policy is ok as it is as long as the scope of the role is understood
- It was suggested that a sentence could be added to the policy that acknowledges the treasurer has delegated duties to the CFO
- Will adjust the language in the policy so that this is an oversight role as opposed to performing the function

### **5.1 Policy Approvals**

**Moved by:** Amy Miller

**Seconded by:** Penny Mulvey

**THAT** the LWHA Board of Directors approves the below listed policies for 2016-2017 as presented

- Evaluation and Monitoring Board Performance Policy
- Statement of Roles and Responsibilities of the Board Policy

**MOTION: CARRIED**

### **5.2 Mission Vision Values - K. Ellis**

- A celebration lunch is planned shortly to wrap up the incredible amount of time and effort that has been put into creating new Values, a new Vision and a new Mission for the Alliance
  - The Values, which were developed by staff, are:
    - Respect, Teamwork, Communication, Professionalism, Compassion/Caring
  - The Vision that was developed by a committee is:
    - Enriching Life's Journey Together
  - The Mission was created by a committee as well and consists of:
    - Cultivating Quality Care that is patient centred, timely, efficient, effective, equitable, and safe
    - Cultivating a Workplace that nurtures individual and collective potential
    - Cultivating Partnerships to offer a seamless patient experience
    - Cultivating a sustainable and resilient Environment that is here for future generations
  - The word cultivating was used because it was felt that it was important to have one common word describe all 4 quadrants

### **5.3 Chief Nursing Executive Report - A. Stanley**

A. Stanley's report was included in the package for review

- Pharmacy inspection
  - Is currently scheduled for two days in December, we are trying to have it reduced to one day
  - LWHA is on the inspection list again because systemic therapies are to be inspected yearly
- Rehab Program in Wingham
  - Excited about the enhancements to the rehab program
  - Will be adding 7 new positions
- Accreditation Working Groups
  - Members include nursing, finance, switchboard, Chief Human Resources Officer and Chief Nursing Executive

### **5.4 Chief Executive Officer Report - K. Ellis**

K. Ellis discussed highlights from the Chief Executive Officer Report

- Redevelopment
  - RFP was delayed by 18 days due to some old mechanical and electrical infrastructure that was felt should be replaced
  - The Ministry of Health is considering this work for Health Infrastructure Renewal Fund (HIRF) if the extra work is priced separately
- Naming of the Health Campus
  - Staff and others were asked about the naming of the Health Campus (former Wingham Public School)
  - Based on suggestions and feedback have chosen "Royal Oaks Health and Wellness Centre"
  - The physician clinic will continue to be known as the Wingham and District Health Centre
- CCO program
  - Trying to establish a stronger relationship with Grand River because there are patients receiving chemo there rather than Wingham
  - Have met with staff from Grand River and discussed volume data
  - Estimate that WDH could repatriate 1 to 2 treatments a week
  - Different Information and Quality system between London and Grand River.
  - Patients receiving cancer treatment should have the opportunity to receive care as close to home as possible
  - Will undertake some education so that primary care physicians understand that a referral to Grand River will result in chemo treatment in Kitchener or Mount Forest while a referral to London opens the possibility of treatment in Wingham.
  - Will monitor the data on an annual basis.
- Hospice and Palliative Care
  - LHIN is still working on this file
  - There is a group working on a recommendation on where to allocate 10 beds in Huron and Perth
  - LWHA senior staff have met with both the North Perth and North Huron Hospice groups and all agree "Hospice in Hospital" model would serve these communities the best
  - Stratford Hospice is presenting their proposal to the LMH Foundation, North Perth Council and all townships within Perth County
  - Board supports the local vision of hospice and palliative care within the hospital

### **5.5 Remembrance Day - K. Ellis**

- Looking for volunteers to lay wreaths in Listowel and Wingham
  - Gord Hunt and Penny Mulvey have volunteered

### **5.6 Move to Closed In-Camera Session**

**Moved by:** Tom Soltys

**Seconded by:** Janice Hallahan

**THAT** the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain

**MOTION: CARRIED**

## **6. CLOSED IN-CAMERA SESSION**

The in-camera minutes are under separate cover.

## **7. CORRESPONDENCE**

### **7.1 SW- LHIN Board to Board Reference Group Update - R. Rognvaldson**

- A lot of general conversations at the first meeting and no decisions made
- Meetings will be held 4 times a year

Drug Educational Forum - Janice Hallahan

- Permission was granted for advertising regarding this forum to be displayed within the Wingham and District Hospital

## **8. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING**

- Stratford Hospice Group

## **9. DATE OF NEXT MEETING**

- Wednesday, November 23, 2016
- Wingham and District Hospital Health and Wellness Campus Board Room
- 1700 Hours

## **10. MEETING EFFECTIVENESS EVALUATION**

Feedback included:

- Items were pulled out of the consent agenda which meant the packages were read prior to the meeting
- Acronyms are a big hurdle - staff will be more mindful of acronyms when preparing reports
- Accepted the suggestion to adjust the agenda so that the meeting flows better (ex. moving the CHRO report to before the financials)

## **11. ADJOURNMENT**

**Moved by:** Hugh Clugston

**Seconded by:** Janice Hallahan

**THAT** there being no further business the LWHA Board of Directors meeting be adjourned at 2018 hours.

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Gord Hunt, Chair

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Karl Ellis, Secretary