

# Listowel Wingham Hospitals Alliance Board of Directors Meeting

Wednesday September 28, 2016

Wingham and District Hospital  
Health Campus Board Room

<b>PRESENT:</b>	Rosemary Rognvaldson	Gord Hunt, Chair	<b>STAFF PRESENT:</b>	Tim Lewis
	Krishna Beharry	Penny Mulvey		Brent Boshart
	Kris Dekker	Trevor Seip		Cherie Dolmage
	Tom Soltys	Amy Miller		Jennifer Johnston
	Debbie Miller	Janice Hallahan		
	Dr. R. Latuskie	Hugh Clugston		
	Bert Johnson			
	Karl Ellis	Angela Stanley		
<b>ABSENT:</b>	Dr. A. Qureshi	Dr. J. Shuffield		
<b>REGRETS:</b>		Dr. Antoniadis		

## 1. CALL TO ORDER and WELCOME

Chair G. Hunt called the meeting to order at 1832

## 2. APPROVAL OF AGENDA AND CONSENT AGENDA

**Moved by:** Amy Miller

**Seconded by:** Penny Mulvey

**THAT** the LWHA Board of Directors Agenda for Wednesday September 28, 2016 be accepted and the following Consent Agenda reports be received as amended

- Board of Directors Meeting Minutes of June 22, 2016
  - Grammatical error under 5.5 was corrected
- LMH Foundation
- WDH Foundation
- WDH Recruitment
- WDH Auxiliary

**MOTION: CARRIED**

## 3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested declared.

## 4. BOARD EDUCATION

No education was provided at this meeting

KE discussed mental health patients within the Listowel Memorial Hospital and the Wingham and District Hospital

- 500 patients have presented in both emergency departments related to mental health
- 55% of these patients described stress as the root cause to their mental stability
- The Board would like youth and adult mental health broke down for information

## 5. NEW BUSINESS / DECISIONS AND REPORTS

### **5.1 Policy Approvals**

**Moved by:** Bert Johnson

**Seconded by:** Debbie Miller

**THAT** the LWHA Board of Directors approves the below listed policies for 2016-2017 as presented

- Board Officer Selection Process
- Confidentiality of Alliance Board Business
- Conflict of Interest General
- Conflict of Interest Board
- In Camera Discussion

**MOTION: CARRIED**

### **5.3 Chief Nursing Executive Report - A. Stanley**

A. Stanley's report was included in the package for review

- LWHA's website does not reflect what is in the report for job postings
  - The report is the most current
- Pharmacy coordinator
  - This is a different position than the pharmacist position that was left vacant in March
  - The incumbent in the pharmacy coordinator role is a pharmacist
- Maternal newborn committee
  - Committee will provide recommendations to the board regarding the program
  - Plan to have recommendations together in December to be presented at January's Board meeting

### **5.4 Chief Executive Officer Report - K. Ellis**

K. Ellis discussed highlights from the Chief Executive Officer Report

- LHIN has finalized the Rehab and CCC beds funding
  - Wingham and District Hospital will be receiving \$276 000 to support 5 rehab beds
  - Will be increasing our rehab staffing to accommodate this change
  - Good news for WDH
- Redevelopment
  - Close date for tender has been delayed for 1 week
- Hospice and Palliative Care
  - Not currently on blueprint for either hospital but have engaged consultants to discuss renovations
- Former Wingham Public School
  - Need 69.1% occupancy to break even
  - Recently secured a lease with pharmacy
  - Hard to show potential occupants with construction going on
  - Hopeful that when clinic is complete there will be more occupants

### **5.5 Governance Functioning Tool Action Plan**

Included in the package for review

- Items on the document were flagged out of self assessment that was completed by K. Ellis, R. Rognvaldson and T. Seip

- Item 12.7 - The governing body demonstrates a commitment to recognizing team members for their quality improvement work
  - This could be done a number of ways for example Board Chair's Quality Award
- 13.7 - The governing body regularly reviews the contribution of individual members and provides feedback to them
  - A document has been drafted and will be brought forward to next month's Board meeting
  - Tools are available to assist
- Peer evaluation
  - Suggestion - to have the Executive committee send a question to the board for feedback and then provide feedback to the board members
  - Will take suggestion to assure it aligns with the standards

**5.6 Draft Board Work Plan 2016-2017**

Included in the package for review

- New format very well received

**5.7 Board Education Topics**

October - Roll of the Chief of Staff - Dr. Russell Latuskie

November - Health Quality Ontario - Dr. Rob Annis

February - No education (QIP and budget only)

Suggestions for January, April and May

- LHIN Quality Symposium
- Tour of new clinic in the new year
- Grieving families - Janice Hallahan would help provide contacts
- Hospice - Sue Qureshi

**5.8 Move to Closed In-Camera Session**

**Moved by:** Bert Johnson

**Seconded by:** Janice Hallahan

**THAT** the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain

**MOTION: CARRIED**

**6. CLOSED IN-CAMERA SESSION**

The in-camera minutes are under separate cover.

**7. CORRESPONDENCE**

**7.1 Board to Board Reference Group Update - R. Roqvaldson**

- Next meeting is the 25<sup>th</sup> of October
- If there is anything that you want forward please let Rosemary know and she will speak on your behalf
- Currently attending conference about health and living in a rural community
  - Will be providing information regarding this conference at a future meeting

**8. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING**

- North Huron Family Health Team is looking for a new Board member
- Libro is having a BBQ on Friday September 30<sup>th</sup> from 11 - 2 donations are for the Our Hospital Our Future Campaign
- October 18<sup>th</sup> there is a fashion show at the North Huron Westcast Community Complex and all funds will be donated to the Wingham and District Hospital

**9. DATE OF NEXT MEETING**

- Wednesday, October 26, 2016
- Listowel Memorial Hospital Outpatients Building
- 1700 Hours

**10. ADJOURNMENT**

**Moved by: Rosemary Rognvaldson**

**Seconded by: Trevor Seip**

**THAT** there being no further business the LWHA Board of Directors meeting be adjourned at 1950 hours.

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Gord Hunt, Chair

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Karl Ellis, Secretary