

Listowel Wingham Hospitals Alliance Board of Directors Meeting

Wednesday May 25, 2016

Wingham and District Hospital
Health Campus Board Room

PRESENT:	Rosemary Rognvaldson	Trevor Seip, Chair	STAFF PRESENT:	Karl Ellis
	Krishna Beharry	Penny Mulvey		Angela Stanley
	Bert Johnson	Gord Hunt		Cherie Dolmage
	Dr. R. Latuskie	Amy Miller		Tim Lewis
	Blair Burns	Andy McBride		Brent Boshart
	Tom Soltys	Dr. G. Antoniadis		Arlene Lanting
	Kris Dekker			Justine Leslie
				Jennifer Johnston
ABSENT:	Dr. A. Qureshi	Dr. J. Shuffield		
REGRETS:		Marg Carswell		

1. CALL TO ORDER and WELCOME

Chair T. Seip called the meeting to order at 1902

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Moved by: Amy Miller

Seconded by: Blair Burns

THAT the LWHA Board of Directors Agenda for Wednesday May 25, 2016 be accepted and the following Consent Agenda reports be received as amended

- Board of Directors Meeting Minutes of April 27, 2016
- WDH Foundation
- LMH Foundation

MOTION: CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested declared.

4. BOARD EDUCATION - THE ROLE OF PUBLIC HEALTH - DR. M. KLASSEN

KE Introduced Dr. Klassen, Medical Officer of Health for Perth County and acting Medical Office of Health for Huron County, to the Board

Dr. Klassen presented "The Role of Public Health" which contained topics such as:

- What is Public Health (and what is not)
- Organization of Public Health
- Public Health Programs

Discussions after Dr. Klassen's presentation included:

- New parents not wanting to vaccinate their children
 - People can opt out of vaccines for medical reasons
 - The amount of parents choosing not to vaccinate their children is growing
- Water systems
 - MOH performs the inspections
 - Public health does inspect small drinking water systems

4. BOARD EDUCATION - IMPATIENT PROGRAMS - A. LANTING AND J. LESLIE

Arlene Lanting, Manager of Inpatient Care (Wingham) and Justine Leslie, Manager of Clinical Services (Listowel) gave a presentation on the Medicine Services provided at the Listowel Memorial Hospital and the Wingham and District Hospital

Topics that were explained during the presentation were:

- Program goals and objectives
- Key partnerships
- Current initiatives and key successes
- Accreditation
- Quality improvement plan

Questions and comments that arose from the presentation

- Is low occupancy at Wingham an issue
 - Most hospitals run at 85 - 90% occupancy
 - It's not unusual to have a low occupancy rate in small communities
 - If we take beds out of operation it automatically sends occupancy up but we are not positioned to decrease our amount of beds
 - Occupancy only refers to acute care
- CCCA and LHIN
 - Currently in the "quiet phase"
 - Government is drafting legislation
 - MOH has heard all feedback and now LHIN has been told not to communicate anything else until legislation is drafted
 - Still planning to merge CCAC and LHIN by April 1 2017
- Near misses
 - When does culture change to not always want an increase in near misses
 - Culture change takes a long time
 - At some point we should start to see near misses decrease, however there is always going to be near misses because people always go the quickest route to complete something
 - Like to see increase in near misses and decrease in more severe misses
 - Will be evaluating the near misses after this year
 - Will have to see what data shows us before we decide to stop recording near misses
 - Reporting near misses could possibly save someone's life
 - Never want to discourage people from reporting near misses
 - We have been seeing reporting of near misses for medication errors that would never have been reported a year ago

5. NEW BUSINESS / DECISIONS AND REPORTS

5.1 Recommend Membership Acceptance of the Auditors Report

Moved by: Blair Burns

Seconded by: Tom Soltys

THAT the Listowel Memorial Hospital Board of Directors recommends to the membership acceptance of the Auditors Report

MOTION: CARRIED

Moved by: Gord Hunt

Seconded by: Andy McBride

THAT the Wingham and District Hospital Board of Directors recommends to the membership acceptance of the Auditors Report

MOTION: CARRIED

5.2 Approval of the Year End Financial Statements

Moved by: Tom Soltys

Seconded by: Blair Burns

THAT the Listowel Memorial Hospital Board of Directors approves the Year End Financial Statements of March 31, 2016

MOTION: CARRIED

Moved by: Penny Mulvey

Seconded by: Amy Miller

THAT the Wingham and District Hospital Board of Directors approves the Year End Financial Statements of March 31, 2016

MOTION: CARRIED

5.3 Approval of the New Corporate Bylaws

Moved by: Blair Burns

Seconded by: Kris Dekker

THAT the Listowel Memorial Hospital Board of Directors approves the Corporate Bylaws as Presented

MOTION: CARRIED

Moved by: Penny Mulvey

Seconded by: Amy Miller

THAT the Wingham and District Hospital Board of Directors approves the Corporate Bylaws as Presented

MOTION: CARRIED

5.4 Chief Nursing Executive Report - A. Stanley

- OB unit
 - Nursing staff from various departments have come together to staff the OB department for the summer
 - Very precarious for the next little while
 - Care provided to the patient is the same
 - Patients have not felt any angst
 - There are 6 physicians that perform obstetrics in Listowel who have a strong notion to keep the unit open
 - Concerned that we will continue to band aid this problem
 - Need to discuss at the Board level and with medical staff where we should go from here
 - Management staff will work on a plan over the next few months and then will be brought back to the board
 - Sustainable staffing model will not happen in months
 - Staffing issue has been going on for the past 7 years
 - Makes geographical sense to have the program in Listowel

5.5 Chief Executive Officer Report - K. Ellis

- Renovations Project
 - Rehab will not be moving into their new space in June as first anticipated
 - Construction of clinic in former school is still on target
 - Strike of demolition crew slowed the construction down but is over now and work can continue
 - Still waiting on reply from MOH
 - Verbally promised response by end of May but not hopeful
 - Since a ground breaking ceremony was not held for the school we are seeking opportunities for some type of press event to celebrate the school
- Discussed the naming opportunities put forth by the WDH Foundation as part of the “Our Hospital, Our Future” Campaign
 - No money has been collect to name the entire campus or the clinic
 - Have sold some naming opportunities
 - Still haven’t heard from the County of Huron regarding a donation from them

5.6 LWHA Board of Directors Meeting Schedule 2016/2017

The DRAFT meeting schedule was included in the package for review

- Any concerns between now and June send to Jennifer or Karl

5.7 LWHA Strategic Directions 2016/2019

The DRAFT Strategic Directions were included in the package for review

- Summary of what came out of the Board Retreat
- Does this reflect what was talked about at the Board Retreat
- Another document stating the measurable and outcomes will be presented at an upcoming meeting

5.8 Board Self Evaluation

- Is there anything in this assessment that needs to be worked on by the Board
 - Significantly low on the COS section
 - Do not have a robust goals section for the Chief of staff
 - Discussion of Chief of Staff responsibilities should be had
 - There is a job description that hasn’t been formally presented at the board level in quite awhile
 - All the above can be put on Board work plan for next year
- Orientation consistently draws low numbers
 - We have information available but not doing a great job at orientating new members
 - Having a mentor is a great option
- KE discussed the negatives in the assessment and made the Board aware to come forward if they feel the senior leadership team is holding back and information

5.9 Move to Closed In-Camera Session

Moved by: Krishna Beharry

Seconded by: Kris Dekker

THAT the LWHA Board of Directors meeting move to ‘In-Camera’ session and that staff remain

MOTION: CARRIED

6. CLOSED IN-CAMERA SESSION

The in-camera minutes are under separate cover.

7. RECOMMENDATIONS FOR BOARD MEMBERS

Moved by: Kris Dekker

Seconded by: Rosemary Rognvaldson

THAT the Listowel Memorial Hospital Board of Directors nominates the following individuals for appointment as Directors of the Listowel Wingham Hospitals Alliance Board for a two year term ending in 2018. Nominations to be presented at the Annual Meeting scheduled for June 8, 2016:

- ♦ Mr. Tom Soltys
- ♦ Ms. Debbie Miller

MOTION: CARRIED

Moved by: Andy McBride

Seconded by: Penny Mulvey

THAT the Wingham and District Hospital Board of Directors nominates the following individuals for appointment as Directors of the Listowel Wingham Hospitals Alliance Board for a two year term ending in 2018. Nominations to be presented at the Annual Meeting scheduled for June 8, 2016:

- ♦ Mr. Trevor Seip
- ♦ Dr. Hugh Clugston
- ♦ Ms. Janice Hallahan

MOTION: CARRIED

Moved by: Blair Burns

Seconded by: Tom Soltys

THAT the Listowel Memorial Hospital Board of Directors nominates the following individuals for Appointment as Directors of the Listowel Wingham Hospitals Alliance Board for a one year term ending in 2017. Nominations to be presented at the Annual Meeting scheduled for June 8, 2016:

- ♦ Ms. Rosemary Rognvaldson
- ♦ Mr. Krishna Beharry
- ♦ Ms. Kris Dekker
- ♦ Mr. Bert Johnson

MOTION: CARRIED

Moved by: Andy McBride

Seconded by: Gord Hunt

THAT the Wingham and District Hospital Board of Directors nominates the following individuals for Appointment as Directors of the Listowel Wingham Hospitals Alliance Board for a one year term ending in 2017. Nominations to be presented at the Annual Meeting scheduled for June 8, 2016:

- ♦ Ms. Amy Miller
- ♦ Ms. Penny Mulvey
- ♦ Mr. Gord Hunt

MOTION: CARRIED

8. CORRESPONDENCE

No correspondence was brought forth

